

ENGAGEMENT OF TWO ASSISTANT BUSINESS MANAGER **(ABM) ON CONTRACT BASIS**

AgInnovate India ltd. (AgIn) is a company under the aegis of Department of Agriculture Research and Education (DARE), Ministry of Agriculture & Farmers Welfare, Government of India. The objective of the Company is to assist the research institutions under the National Agricultural Research System (NARS) to commercialize innovative technologies, provide platform for startups and build capacity for technology transfer.

AgIn provides wide range of services like technology commercialization, business development, customized training programs, customized market research, IPR services, and facilitate other professional services like contract research, collaborative research, and consultancy projects both with Indian and overseas clients. Interested individuals willing to work as part of team are invited to work as Assistant Business Manager purely on contractual basis initially for a period of one year.

The application in the prescribed format (given at Annexure) may be submitted by email at hr.agin2015@gmail.com or by post or individually at the company office by **10th February, 2024 before 5:00 PM**. Shortlisted candidates will be called for personal interview separately.

ASSISTANT BUSINESS MANAGER (TWO)

ESSENTIAL EDUCATIONAL QUALIFICATION(S) & EXPERIENCE:

Candidate must possess

- i. A basic graduate degree in Science & Technology stream with minimum 50% marks in aggregate
- ii. Post graduate degree in Science & Technology stream/ MBA (Agribusiness/ Food Processing/ Marketing management) with minimum 50% marks in aggregate.
- iii. Minimum 02 years post qualification experience of working in reputed large organizations in Agribusiness or in allied sectors.

Desirable:

- Experience in similar or identical organizations.
- Knowledge on designing and organising Entrepreneurial Development Programmes on agribusiness, understanding and knowledge on various programmes, schemes that support start-ups should be capable of interacting with farmers, Farmers Producers Organisations (FPOs), Groups and Agri clusters.
- Excellent written and verbal communication skills.
- Demonstrated ability to engage with clients and various stakeholders.
- Knowledge on IP management and protection.
- Proven ability on successfully organising accelerator program / investor meet shall be added advantage.
- Other experience will also be taken into account

Key responsibilities of the Assistant Business manager (ABM) will be

- To assist BM in scouting and collecting database on technologies with commercial value from across NARS and other organisations (involves tours).
- To generate, update and maintain technology database.
- Handling Technology commercialization, collaborative projects, capacity building programmes etc.
- To assist BM in discussions with clients and other knowledge partners and prepare technology terms of reference.
- Prepare technology evaluation data sheets, market valuation sheets for each technology and prepare license agreements, obtain legal opinion and execute the same more or less independently.
- Arrange EDPs, capacity building programmes for sector specific clients.
- Day to day administering of the Centre and help in organising various activities as decided by the Board of Directors of Agrinnovate.
- Complying with all regulatory requirements, and making strategic decisions to steer the Centre towards becoming a world-class Centre for nurturing start-ups in operational areas.

Terms and conditions:

1. **Monthly Emoluments:** Rs 45,000/- (Consolidated)
2. **Mode of Interview:** Physical/ Online Audio-Visual means
3. **Venue of Personal Interview:** Agrinnovate India Ltd. (A Govt. of India Enterprise), G-2, A Block, NASC Complex, DPS Marg, New Delhi – 110012
4. **Place of Employment:** Agrinnovate India Ltd. (A Govt. of India Enterprise), G-2, A Block, NASC Complex, DPS Marg, New Delhi – 110012. However, the employee is liable to be appointed anywhere in India.
5. **Duration of engagement:** Initially the appointment would be for one year which would be extendable as per requirement for another term.

Position is purely temporary and co-terminus with the contract. Selected candidate will not be entitled to claim for regular appointment /absorption in the company.

6. Other Terms and conditions:

- Upper age limit is 35 years on the last date of receipt of applications.
- No objection certificate from the present employer in case he/she is employed at the time of joining.
- The ABM is liable to travel related to business needs of the Company. The travel cost will be borne by the Company as per existing Company policy.
- He/ She will not be entitled to any benefits like P.F, Pension, Gratuity, Medical Allowance, House Rent Allowance, Dearness Allowance, Transport Allowance, or any other allowance.
- He/she will be entitled to 24 leaves in a calendar year on pro-rata basis. No carry forward/ encashment of leave will be provided.
- No travelling expenses will be paid to outstation candidates shortlisted for the interview.
- The management can revise the number of positions to be appointed on the basis of the requirement.
- The decision of the Chief Executive Officer, Agrinnovate India Limited will be final and binding in all aspects.

Annexure**Application for the post of Assistant Business Manager**
at Agrinnovate India Limited

1.	Position Applied for	ASSISTANT BUSINESS MANAGER
2.	Name in full (In BLOCK LETTERS)	
3.	Father /Husband's Name	
4.	Date of Birth	In figure _____ (DD/MM/YYYY) In Words _____ _____
5.	Mailing address (With Telephone No. / Mobile No / E-mail)	
6.	Permanent Address	

Educational Qualification from Class XII onwards in chronological order:

S. No	Level	Exam Passed	Years Of passing	School (Board) /College (University)	Specialization	Percentage of marks /Grade obtained
I.	X/ High School					
II.	XII/ Senior Secondary					
III.	Graduation (B.Sc/ Equivalent)					
IV.	Post Graduation or equivalent					
V.	MBA or equivalent					

VI.	Any other					
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* Please attach self-attested copies of the above-mentioned qualification as a proof.

8. Additional Professional training related to the post:

9. Details of employment in chronological Order.

Sl. No.	Organization / Institute	Post held	From	To	Nature of duties

10. Details of awards, professional achievement, extra – curricular activities etc., if any

(Signature)

Name of candidate

Date

Place